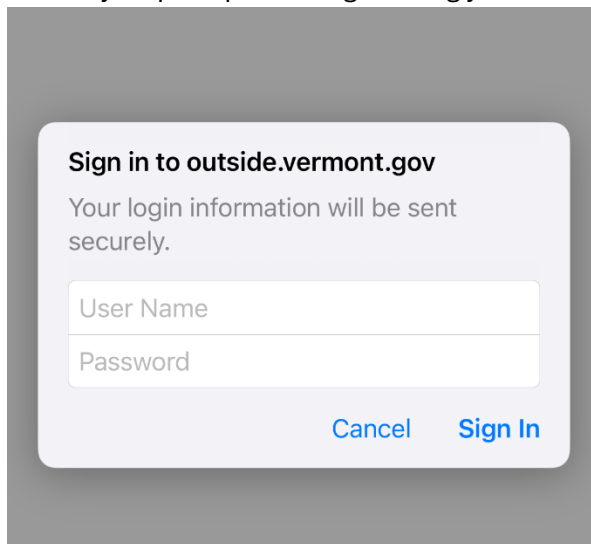


Instructions for Councilors & Subcommittee Members on logging into the Climate Council SharePoint folders & documents

1. Open an internet browser and navigate to:
<https://outside.vermont.gov/agency/anr/climatecouncil/Shared%20Documents/Forms/AllItems.aspx>
2. You may be prompted to log in using your State partner email account and password.

A screenshot of a web browser showing a sign-in dialog box. The dialog box is titled "Sign in to outside.vermont.gov" and contains the text "Your login information will be sent securely." Below this text are two input fields: "User Name" and "Password". At the bottom right of the dialog box are two buttons: "Cancel" and "Sign In". The dialog box is centered on a dark gray background.

Sign in to outside.vermont.gov

Your login information will be sent securely.

User Name

Password

Cancel Sign In

3. If you have not yet set up your password, please do so by following these instructions:
 - a. Your email address for the Climate Council is yourfirstname.yourlastname@partner.vermont.gov. Contact the ADS HelpDesk at 802-498-7873 to setup your password. You may need to leave a message. Once you have your password, open an internet browser and go to portal.office.com to login to check your email. If you are not able to get through to the help desk, or have any other difficulties, please contact Mike Storm directly at 802-498-7276.
4. You will find a list of folders. Navigate to the folder of your subcommittee.

Resources

All Documents

Find a file

- ✓  Name
-  Agriculture_Ecosystems_Subcommittee
-  Cross-Sector_Mitigation_Subcommittee
-  Just_Transitions_Subcommittee
-  MAP_Responses_to_Questions
-  Measuring and Assessing Progress Proposals
-  Quarterly Reports and associated materials
-  Rural_Resilience_Subcommittee
-  Science_Data_Subcommittee
-  Steering_Committee

5. Within your subcommittee’s folder, you’ll find three subfolders: Agendas, Minutes, and Documents.

Resources ▸ Agriculture_Ecosystems_Subcommittee

All Documents

Find a file

✓ 	Name	Categories	Modified	Modified By	Subcommittee or Climate Council
	Agendas	...	June 12	sophi.veltrop	
	Documents	...	June 12	sophi.veltrop	
	Minutes	...	June 12	sophi.veltrop	